ANNUAL REPORT
of the ACM-W Council
For the Period: July 1, 2014 - June 30, 2015

Submitted by Valerie Barr

1.   BASIC INFORMATION

1.1   Members of the Board
        Valerie Barr, Chair
        Sheila Anand – ACM-W India
        Reyyan Ayfer – ACM-W Europe
        Rane Johnson - Microsoft
        Jodi Tims – Celebrations

1.2   Standing Committees
        Adriana Compagnoni – Scholarships
        Elizabeth Hawthorne – Community Colleges
        Judy Olson – Athena Lecturer
        Lissa Clayborn – K-12 CS Education
        Gloria Townsend – Chapters
        Melanie Wu – Communication

2.   PROJECT SUMMARY
        List of all projects, of the Board or any of its committees that have been
        active at any time during the calendar year. Use this format:

ACM-W Scholarship program for Research Conference Attendance
Award scholarships for women student to attend CS and CS-related research conferences.
Adriana Compagnoni, Chair 2014-2015
Started 2006; ongoing

ACM-W Celebrations of Women in Computing
Provide support for organizers of celebration events.
Jodi Tims, Chair 2014-2015
Started 2004; ongoing

ACM-W Student Chapters
Promotion of ACM-W chapters, ongoing communication with chapter organizers.
Gloria Townsend, Chair 2014-2015
Ongoing

Athena Lecturer
Athena Lectures celebrate outstanding women researchers who have made fundamental
contributions to computer science.

Judy Olson, chair 2014-2015
Started 2006-2007; ongoing

ACM-W Communications
Oversees all communication efforts including ACM-W Connections, web site, social media.
Melanie Wu, chair 2014-2015
Started 2013

3.   PLANS

3.1   We do not anticipate that any ACM-W projects will be terminated in the coming year.

3.2   List important changes or milestones in active projects during the coming year.
- Communications will endeavor to revive the development of several lengthy articles per year for ACM-W Connections
- Chapters will expand outreach activities as a result of collaboration with CRA-W on NSF-funded Town Halls project and collaboration with NCWIT on Google-funded project to increase number of ACM-W chapters.

3.3   List new projects or programs which are proposed or contemplated.
- Continue to launch a professional chapters effort; increase international reach
- Develop mechanism to better recruit volunteers to work on ACM-W projects

3.4   List details of plan to increase the diversity on the Board with respect to younger members, a wider geographic representation, and a better balance with respect to industry/academia, gender, and other under-represented groups.
- Will continue to increase international reach, and increase industry reach through professional chapters and collaboration with ABI dot local initiative.

4.   COMMENTS
None

APPENDIX

See section 2 above for list of committee chairs.

Aggregated reports from Committees follow.

ANNUAL REPORT
of the
Athena Lecture Award Committee
For the Period: July 1, 2014 - June 30, 2015
Submitted by Judith S. Olson, Chair

1.   BASIC INFORMATION
1.1

Name	Termin-al year	Area	Organiza-tion	Email
Judy Olson	16-17	HCI, CSCW	UCIrvine	jsolson@uci.edu
Mary Jane Irwin	15-16	Computer arithmetic, digital signal processing, electronic CAD	Penn State	mji@cse.psu.edu
Nancy Lynch	15-16	Distributed computing, math models, proof techniques	MIT	lynch@theory.csail.mit.edu
Mary Lou Soffa	15-16	Programming Languages, Compilers, SE	Uva	soffa@virginia.edu
Lixia Zhang	16-17	Network systems	UCLA	lixia@cs.ucla.edu

1.2   The Athena Lecture Award is the highest award in ACM-W, honoring outstanding women in computer science and related fields. The committee solicited nominations for the Athena Lecture Award from all the SIGs. SIG Chairs submitted the material and the letters of recommendation onto our new website, which after a few small changes, worked well. Nine women were nominated, with two nominations coming in late (these were incomplete and were not considered). The committee members read, rated, and commented on the nominations on a combined spreadsheet. We held a conference call with the spreadsheet in front of each of us, discussed the candidates further and chose the winner.

The fun part was talking to Jennifer Widom about her winning the prize.

1.3   There are no subcommittees
1.4   Most of our initial discussion was conducted on email, with the final audio conference being held March 12, 2015.

2. PROJECT SUMMARY

The only goal is to select the Athena Lecture Award winner. There was a secondary activity, however. We were able to increase the amount of the award that Google donates from $10,000 to $25,000.

We gave feedback to the nominators of those candidates who didn't win, encouraging strong candidates to resubmit next year and being frank about those nominations that were not of competitive caliber.

3. PLANS

3.1 We would like to increase the number of applications, encouraging in particular those from SIGs we have not yet heard from.

3.4 We had two late drop-outs from the selection committee. In the end it was a bit small. I will attempt to find others to serve, looking in particular for those who have not served, and those in areas that are underrepresented on the committee. One of our dropouts was from the UK, so we will look in particular for women outside of the US. Any help on these issues would be appreciated.

ANNUAL REPORT
of the ACM-W COMMUNICATIONS COMMITTEE
For the Period: July 1, 2014 - June 30, 2015
Submitted by   Yuqing Melanie Wu

1.   BASIC INFORMATION

1.1   List of committee members, terms of office; begin with chair. As an
        appendix, attach the address list of the committee's members.

        Yuqing Melanie Wu, Communication Committee Chair, 2012-2016
        Rane Johnson-Stempson, Social Media
        Enrique Areyan, Website Support
        Ileane O'leary, ACM-W Connections preparation

1.2   State the purpose to the committee -- its current charter. If an ad hoc committee,
        state the termination date.

        • Generate coverage of ACM-W news, events, awards and activities
        • Assist other ACM-W committees in raising their profiles and reporting their
          accomplishments.
        • Grow ACM-W community by conveying information and activities of ACM-W.

1.3   Indicate the organization of the committee into subcommittees or other subunits;
        give a one-sentence description of each subunit's charter. Name the individual
        responsible for each subunit.

        Yuqing Melanie Wu is mainly in charge of the ACM-W webpages and the monthly ACM-
        W Connections.
        Rane Johnson-Stempson is in charge of social media outlets.

1.4   List dates of committee meetings.

        Members meet at conferences and via emails.

2.   PROJECT SUMMARY
        List all projects, of the committee or its subunits that have been active at any
        time during the fiscal year.

        • ACM-W webpage

This is an on-going project that started in summer 2013. During the first year, we designed and constructed a new ACM-W webpage. In the past year, we focused our efforts on constructing a framework to ensure content update. This included:
- o Re-evaluated and re-constructed the underlining data storage structures to ensure a clean tree structure of data organization and self-contained nature of contents of each committee.
- o Set up a communication liaison system in committees where a member of each committee is dedicated to update web contents related to the committee. This is done with the Celebrations Committee and has started for Chapters, as well as with ACM-W Europe and ACM-W India.

- ACM-W Connections
  This is an on-going project that started in early 2014. Since then, we have broadcast a monthly newsletter called *ACM-W Connections* to all registered ACM-W members. In the past year, we have
  - o Introduced a new design of ACM-W Connections that not only looks more professional, but also provides links to social media outlets of ACM-W.
  - o Established a framework for collecting news articles from communication liaison of each committee and assembled volunteers to edit the newsletter each month.

3. <u>PLANS</u>

3.1 List projects that will be completed or terminated in the coming year.

We plan to complete the setup of the liaison system and finishing the setup so all committees can edit their sub-page by the end of the next year.

3.2 List important changes or milestones in active projects during the coming year.

During the past year, one important goal was to streamline the update of the ACM-W webpage. We have achieved the goal with some committees and started to implement it with a couple of others. The goal of next year is to have the editing setup for all committees, train their committee members and provide technical support when needed.
In particular, we will work with the scholarship committee to set up not only webpage editing for them, but to help them deal with collecting reports from scholarship recipients.

3.3 List new projects or programs which are proposed or contemplated.

We will work with chapter committee and provide support in the process of starting professional chapters.

We will also provide support for additional ACM-W initiatives, such as volunteer network.

While working on the on-going project of ACM-W webpage, we will shift focus to social media and start to establish a framework of volunteers to keep up our social media presence and to engage ACM-W members.

We plan to evaluate and rebrand the quarterly long article featured by ACM-W as a valuable means of communication.

3.4   List details of plan to increase the diversity of the committee membership, with respect to younger members, a wider geographic representation, and a better balance with respect to industry/academia, gender, and other under-represented groups.

We will work with chapters and celebrations, as well as international branches to enhance their presences on ACM-W social media. We will seek volunteers for both academic and industry, especially including student volunteers for our communication efforts.

4.   <u>COMMENTS</u>
List any comments you wish brought to your Board's or Council's attention.

APPENDIX

Address list of all committee members, subcommittee or subunit chairs and members, and other persons responsible for projects. Use this format:

Name: Yuqing Melanie Wu
Address: 185 E 6th st. Claremont, CA 91711
Phone: 909 607 9202
Email: Melanie.Wu@pomona.edu
Responsibility within the Committee: chair

Name: Rane Johnson- Stempson
Address: Microsoft Research/ OSU Cascades Department Computer Science
             2672 NW Nordeen Way
             Bend, OR 97701
Phone: 425 457 3665
Responsibility within the Committee: social media

Name: Enrique Areyan
Email: enrique3@gmail.com
Responsibility within the Committee: Website support

Name: Ileane O'leary

Email: ileane.oleary@gmail.com
Responsibility within the Committee: ACM-W Connections preparation

ANNUAL REPORT
of the ACM-W CHAPTERS COMMITTEE
For the Period: July 1, 2014 - June 30, 2015
Submitted by Gloria Childress Townsend
Committee Chair's Name: Gloria Childress Townsend

1.   BASIC INFORMATION
1.1   List of committee members, terms of office; begin with chair. As an
        appendix, attach the address list of the committee's members.

Gloria Childress Townsend   2013-2018
Virginia Grande   2014-2019
Melanie Williamson   2015-2020
Paula Gabbert   2000-2015 (retired)

1.2   State the purpose to the committee:

ACM-W Chapters recruits, retains, and celebrates women in computing. It accomplishes these
goals in conjunction with ACM Headquarters staff, where a dedicated staff member coordinates all
ACM/ACM-W Chapters. The committee members recruit new chapters through conference booths
and presentations and personal contacts. We approve all new chapters; communicate with Chapter
officers and ACM Headquarters staff; contact probationary and lapsed Chapters' sponsors; write
articles for the ACM-W Newsletter; manage the Chapters Facebook group; manage data generated
by reports, the website, and the Facebook group; develop new materials and update old; update the
ACM-W webpages for Chapters; staff conference booths; answer email correspondence; and
manage our projects (such as the ACM-W Chapters Networking project).

1.3   Indicate the organization of the committee into subcommittees or other subunits;
        give a one-sentence description of each subunit's charter.

No subcommittees at this time.

1.4   List dates of committee meetings.

(all 2014 committee members) October 2015 at the Grace Hopper Celebration
(conference call) fall 2014 MentorNet discussion
(conference call) spring 2015 NCWIT/Google grant discussion
(skype session) fall 2014 Townsend and Barr planning session
(ACM-W Council Meeting) June 2015 Townsend representing Chapters and meeting with Cindy
Ryan

2.   PROJECT SUMMARY
      List all projects, of the committee or its subunits that have been active at any
      time during the fiscal year. Use this format:

Title: Chapters Networking Project will fund an event at the campus of an established chapter or a neighboring campus, with the intent to recruit students and a sponsor to form a new chapter at the near-by campus.

Persons: Townsend , Grande, and Williamson

Date initiated: October 2014

Budgeted; $3000

Spent: $0

Status: on-going

3.   PLANS
3.1   List projects that will be completed or terminated in the coming year.
3.2   List important changes or milestones in active projects during the coming year.
3.3   List new projects or programs which are proposed or contemplated.

A new project connecting ACM-W Chapters, NCWIT, and Google will commence with a roll-out at Grace Hopper Celebration 2015. Townsend and Barr held initial talks about plans with Ruthe Farmer and additional NCWIT staff members, spring 2015. The project will grow 35 new chapters, provide resources for chapters, network the chapters, and provide a national-level meeting for chapters' representatives. With the grant and our own natural growth pattern, we should easily more than triple the number of chapters in a four-year period (after a slow growth pattern of 13 years, 2000-2013).

We plan to create a welcome packet for all new chapters.

We will investigate how chapters brand themselves – to determine if the ACM-W logo is on webpages, Facebook groups, etc. An initial step lies in posting to the Facebook group and then sending email to all Chapters' officers.

3.4   List details of plan to increase the diversity of the committee membership, with respect to younger members, a wider geographic representation, and a better balance with respect to industry/academia, gender, and other under-represented groups.

We have invited Melanie Williamson to represent Community Colleges. At the ACM-W Council meeting, we learned about recruiting new members (younger, more-diverse racially, and geographically distributed) to perform targeted, discrete jobs for Chapters. We hope to create a pipeline from people who perform these jobs successfully to our regular committee, so we will write several "job ads", as soon as the "jobs venue" is created.

We will also have new committee members entering our group, as soon as plans for professional chapters solidify.

4.   COMMENTS
        List any comments you wish brought to your Board's or Council's attention.

We have increased the number of chapters from 45 to 94, since taking over leadership of the project from Paula Gabbert. There is a wonderful synergy between Celebrations and Chapters, with many of the newest chapters contained in Celebrations' geographical areas. Grande also has recruited new, international chapters.

Several of these new chapters emerge as "branches" of traditional ACM Student Chapters in the same university, a model that Grande (during Chapter meetings) has encouraged Chapter representatives to adopt. Following this model, chapter members support both kinds of local chapters, and the board members can actually be the same for both chapters. This concept allows students to use the ACM-W chapter for activities related to gender and computing and use the other chapter for its regular activities – but now with a broader audience and a bigger pool of chapter members from the start for the ACM-W chapter.

The European Celebration, womENcourage, is growing, and we expect it to be the European equivalent to the regional Celebrations mentioned above. A workshop or small session will be focused on why to start/join an ACM-W chapter and how to keep it running. The example of the UK ACM-W Professional Chapter serves to illustrate the following: a celebration is announced (womENcourage); a chapter is chartered (UK ACM-W); the chapter members attend this celebration and plan a regional one (UK-wide), which in turn may result in more local chapters in the country (and, perhaps, smaller local celebrations).

We polled women at conference booths regarding the desired form of communication among chapters and discovered that a Facebook group should be formed. We now have 442 members in our closed ACM-W Chapters Facebook group.

We have had a request for a high school chapter, so we are contemplating whether to extend our Chapters' scope or to rely on a collaboration such as Girls Who Code to fill the high school role.

We staffed a booth at The Richard Tapia conference for the first time, winter 2015, finding the conference to be a more beneficial venue than the Grace Hopper Celebration.

Townsend's BOF at SIGCSE attracted nearly 50 people and seems to indicate attendees consider ACM-W's mission to synchronize with their own goals. The audience size also could suggest that collaborations with ACM-W are extremely important to other workers in the "broadening participation" community. Representatives from NCWIT, ABI, CRA-W spoke during the BOF. The long-term perspective of the BOFs shows growing momentum for ACM-W's message.

APPENDIX

Address list of all committee members, subcommittee or subunit chairs and members, and other persons responsible for projects. Use this format:

Name: Gloria Childress Townsend
Address: 602 S. College Avenue, Greencastle, IN 46135
Phone: 812.821.2899
Fax: 765.658.4732
Email: gct@depauw.edu
Responsibility within the Committee: Chair of ACM-W Student Chapters

Name: Virginia Grande
Address: Otto Myrbergs väg 6, Uppsala, Sweden
Phone: +46765653744
Fax: --
Email: vgrande@acm.org
Responsibility within the Committee: Member of ACM-W Student Chapters

Name: Melanie G. Williamson
Address: 500 Newtown Pike, Lexington, KY 40508
Phone: 859.246.6285
Fax: --
Email: melanie.williamson@kctcs.edu
Responsibility within the Committee: Member of ACM-W Student Chapters:
                                                    Community College

ANNUAL REPORT

of the ACM-W Celebrations Project COMMITTEE
For the Period: July 1, 2014 - June 30, 2015
Submitted by Jodi L. Tims

1.   BASIC INFORMATION

1.1   List of committee members, terms of office; begin with chair. As an
        appendix, attach the address list of the committee's members.

Chair
Duties: Oversee all aspects of the project and provide support for co-chairs; supply co-chairs with
information needed to carry out their duties; communicate with ACM-W Chair on matters of budgeting and
project strategy; communicate with Celebration coordinators; provide articles for the ACM-W newsletter on
a monthly basis; organize meetings of coordinators in association with other conferences (GHC, NCWiT
Summit, SIGCSE);
Term limit: 2 years
Current term: July 1, 2014-June 30, 2016
Current appointment: Jodi Tims, Baldwin Wallace University (jltims@bw.edu)

Survey coordinator
Duties: Contact celebration coordinators prior to events to get conference logo and conference-specific
questions; generate conference-specific instances of the survey template in Google Docs and send the URL
to conference coordinators; analyze survey data on an annual basis and generate a report to submit to the
Celebrations Chair by June 30th; collaborate with Celebrations Chair regarding findings of the survey and
possible improvements to the project indicated in the data.
Term limit: 2 years
Current term: July 1, 2014-June 30, 2016
Current appointment: Rachelle Kristof Hippler, Bowling Green State University, Firelands Campus
(rkristo@bgsu.edu)

Branding and Swag coordinator
Duties: Oversight of ACM-W table drapes and swag (lanyards); develop a mailing schedule for the year,
allowing for shipment of table drapes from conference to conference, with final shipments back to swag
coordinator; contact Celebration coordinators (info supplied by chair) prior to events to inform them when to
expect delivery of swag;
Term limit: 2 years
Current term: July 1, 2013-June 30, 2015
Current appointment: Martha Kosa, Tennessee Technical University (mjkosa@tntech.edu)

Post-conference communications
Duties: contact Celebration coordinators prior to event to inform them about post conference reporting
expectations; maintain contact with coordinators after the conference until report is received; send summary

of each conference to Carol Wierzbicki for use in MemberNET ensuring that an article is available for each month of the year.
Term limit: initial appointment of 3 years to be followed by two year terms starting July 1, 2017
Current term: July 1, 2014-June 31, 2017
Current appointment: Wendy Powley, Queen's University (wendy@cs.queens.edu)

1.2   State the purpose to the committee -- its current charter. If an ad hoc committee,
         state the termination date.

The Celebrations committee provides support to organizing committees of ACM-W Celebrations of Women in Computing that are held throughout the US and internationally. The committee assists in the creation of new conferences and provides administrative support in the form of dispersion of sponsorship funds, shipment of branding items and swag, and coordination of travel funding for conference organizers and student poster competition winners. The committee also conducts a survey of Celebration participants, providing an event-branded survey for each organizing committee and supplying survey results upon its completion. Communication about the project occurs monthly via articles in the ACM-W Connections newsletter and ACM MemberNet.

1.3   Indicate the organization of the committee into subcommittees or other subunits;
         give a one-sentence description of each subunit's charter. Name the individual
         responsible for each subunit.

         Not applicable

1.4   List dates of committee meetings.

         Not applicable – the committee works via electronic communication and occasional ad hoc meetings when possible (e.g., when two members attend the same conference).

2.   PROJECT SUMMARY
         List all projects, of the committee or its subunits that have been active at any
         time during the fiscal year. Use this format:

Project title/description	Responsible person	Starting date	Status	Funds budgeted
Celebration sponsorship	Jodi Tims	7/1/2014	ongoing	
ACM-W branding/swag	Martha Kosa	7/1/2014	ongoing	
Travel funding - coordinators	Jodi Tims	7/1/2014	ongoing	

Travel funding - poster competition winners	Jodi Tims	7/1/2014	ongoing	
Survey development and administration	Rachelle Hippler	7/1/2014	ongoing	
Monthly communication on project activities	Wendy Powley	7/1/2014	ongoing	
Celebrations website development	Jodi Tims	9/1/14	5/31/15	

3.   PLANS

3.1   List projects that will be completed or terminated in the coming year.

       Not applicable

3.2   List important changes or milestones in active projects during the coming year.

       Not applicable

3.3   List new projects or programs which are proposed or contemplated.

       Addition of web-accessible reports to the Celebrations website; modification of Celebrations main web page; compilation and dissemination of 2014-2015 survey results

3.4   List details of plan to increase the diversity of the committee membership, with respect to younger members, a wider geographic representation, and a better balance with respect to industry/academia, gender, and other under-represented groups.

4.   COMMENTS
       List any comments you wish brought to your Board's or Council's attention.

APPENDIX

Address list of all committee members, subcommittee or subunit chairs and members, and other persons responsible for projects. Use this format:

Name: Jodi Tims
Address: Baldwin Wallace University, 275 Eastland Rd., Berea, OH 44017
Phone: 440-826-2052
Fax: 440-826-6973
Email: jltims@bw.edu
Responsibility within the Committee: Chair

Name: Rachelle Hippler
Address: Bowling Green University – Firelands Campus, Huron, OH
Phone: 419-372-0670
Fax:
Email: rkristo@bgsu.edu
Responsibility within the Committee: Survey coordinator

Name: Wendy Powley
Address: Queens University, Ontario, CA
Phone: 613-533-6734
Fax:
Email: wendy@queensu.edu
Responsibility within the Committee: Communications coordinator

Name: Martha Kosa
Address: Tennessee Technical University
Phone: 931-372-3579
Fax:
Email: mjkosa@tntech.edu
Responsibility within the Committee: Branding and swag coordinator

ANNUAL REPORT
of the ACM-W SCHOLARSHIPS COMMITTEE
For the Period: July 1, 2014 - June 30, 2015
Submitted by Adriana Compagnoni

1.   BASIC INFORMATION

1.1   List of committee members, terms of office; begin with chair. As an
        appendix, attach the address list of the committee's members.

- Adriana Compagnoni - Member since 2011 - Chair since 2012
- Viviana Bono - Member since 2012
- Maribel Fernandez - Member since 2012
- Elaine Weyuker - Member since 2012
- Kaoutar El maghraoui – Member since 2014
- Valeria de Paiva – Member since 2015

1.2   State the purpose to the committee -- its current charter.

The ACM-W Scholarships program provides support for women undergraduate and
graduate students in Computer Science and related programs to attend research conferences. This
exposure to the CS research world can encourage a student to continue on to the next level
(Undergraduate to Graduate, Masters to Ph.D., Ph.D. to an industry or academic position). The
student does not have to present a paper at the conference she attends.

The committee evaluates scholarships applications six times a year.

In the period July 1, 2014 - June 30, 2015 the committee evaluated 173 applications (120 PhD, 24
MS, 29 UG). The committee awarded 43 scholarships (21 PhD, 4 MS, 18 UG).

July 1, 2014 - June, 30, 2015 (applications)						
UG – intra	UG – inter	MS – intra	MS – inter	PhD – intra	PhD – inter	Total applications
13	16	7	17	28	92	173
July 1, 2013 - June, 30, 2014 (awardees)						
UG – intra	UG – inter	MS – intra	MS – inter	PhD – intra	PhD – inter	Total awards
7	11	2	1	7	12	40

1.3   Indicate the organization of the committee into subcommittees or other subunits;
        give a one-sentence description of each subunit's charter. Name the individual
        responsible for each subunit.

The administration of the scholarships program includes the following tasks:

- Screening, evaluation of applications, and selection of awardees: all committee members
- Interface with SIGs: Adriana Compagnoni, Elaine Weyuker, and Viviana Bono.
- Bookkeeping: Viviana Bono and Adriana Compagnoni
- Scholarships website content management: We no longer have access to the website content.
- Online testimonials of scholars: Adriana Compagnoni and Maribel Fernandez
- Application website re-design/architecture/interface with ACM HQ: Adriana Compagnoni and Viviana Bono
- Post award management (reimbursement/reports/visa letters/certificates): Adriana Compagnoni
- General enquiries about the scholarships program: Adriana Compagnoni and Viviana Bono
- Monitoring of incomplete applications/support letter request: Viviana Bono
- Publicity: Adriana Compagnoni

Task assignment for 2015-2016

Task	Adriana	Maribel	Viviana	Elaine	Kaoutar	Valeria	Total needed	Assigned	Still needed
Applications review	1	1	1	1	1	1	5	5	0
Bookkeeping: stats			1				1	1	0
Bookkeeping: budget	1						1	1	0
SIGS Liaison			1	1			2	2	0
Certificates		1					2	1	1
Reimbursement approval/report	1						1	1	0
Report back	1	1					2	2	0
Communications	1					1	2	2	0
Flier							1	0	1
End of year report	1						1	1	0
Incomplete applications monitor			1	1			2	2	0
Visa letters	1						1	1	0
ACM data base management	1		1				1	1	0
Applicantion issues/customer service	1	1	1				2	2	0
Website	1					1	2	1	0
Total responsibilities	9	4	6	3	1	3	23	21	2

1.4   List dates of committee meetings.

The committee meetings took place online via e-mail to evaluate applications in August 2014, October 2014, December 2014, February 2015, April 2015 and June 2015, after the 15th of each corresponding month.

2.   PROJECT SUMMARY
        List all projects, of the committee or its subunits that have been active at any
        time during the fiscal year. Use this format:

N/A

3.   PLANS
3.1   List projects that will be completed or terminated in the coming year.

N/A

3.2   List important changes or milestones in active projects during the coming year.

3.3   List new projects or programs that are proposed or contemplated.
We discussed the creation of renewable term limits for all members of the committee. The consensus is 3-year terms with the option to renew.

We propose the creation of badges for scholars to display on their websites.

The scholarships program is growing and to address the increased load we plan to recruit new members/associates with specific responsibilities. We hope that by reducing the hour/cycle commitment we will be able to attract new volunteers. For example, certificates of attendance and badges for display on websites are simple tasks, yet time consuming, that will be easy to outsource.

We want to announce winners publicly. At the moment scholars are notified, but there is no public announcement of the awards. The communications person will be in charge of such dissemination.

3.4   List details of plan to increase the diversity of the committee membership, with respect to
        younger members, a wider geographic representation, and a better balance with respect to
        industry/academia, gender, and other under-represented groups.

Adriana recruited Valeria de Paiva to join the committee. Valeria has 15 years of experience in industry with an earlier career as an academic in the UK. She has strong ties with Brazil, bringing a new area to the scope of the committee.

Adriana is a member of Underrepresented Women in Computing (UWIC), and she will announce future openings in that community.

4.   COMMENTS

List any comments you wish brought to your Board's or Council's attention.

1. We currently have no access to the scholarships website content including the report back database.

2. We would like to fund twice as many scholars. Each cycle, deserving students are denied support. It will be worth considering sending a larger group of women to a few conferences each year to create a sense of critical mass and enhance visibility of women participants. So far the scholarships program has helped individuals, but it also has the potential of increasing the visibility of women in research meetings.

3. Chris Guccio and Tim Olegario have been instrumental in the improvement of the submissions site, addressing all our issues and proposing future improvement that would alleviate the task of the current manual bookkeeping.

Some of the proposed improvements include:

1. Verification by the applicant of successful and complete submission.
2. Verification by the applicant of the submission of support letters.
3. At the moment the total number of applicants has to be counted by hand. The proposal is to automate this record keeping.
4. Notifications have to be issued by accessing every single application. Future improvements include a decision screen containing all applicants and decline/award options. The decision page will have the option to revise decisions.

APPENDIX

Address list of all committee members, subcommittee or subunit chairs and members, and other persons responsible for projects.

Name: Adriana Compagnoni
Address: Stevens Institute of Technology, Department of Computer Science, Lieb Building, Castle Point on Hudson, Hoboken, NJ 07030.
Phone: 201 216 5046
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